

**Westside High School Band**

**Handbook**

**2011-2012**



**Policies And Procedures For All Bands**

**Directors**

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**[www.wolfband.org](http://www.wolfband.org)**

## COURSE DESCRIPTIONS

### **WIND ENSEMBLE**

Grade: 9 – 12

Credit: 1

Prerequisite: Audition

The Wind Ensemble is the top performing ensemble. The band will participate in school concerts, other events, and attends all UIL music competitions. Each member will audition for Region Band and/or the All-City Band. Students are also required to participate in at least ONE event at the UIL Solo and Ensemble Contest. In addition, all students will participate in the Marching Band. The band rehearses during the regular school day and each member is required to attend sectionals, and full band rehearsals when scheduled outside the school day. Attendance at all rehearsals and performances is mandatory. Everyone in the Wind Ensemble is a member of the marching band. All students and parents will be required to sign a contract agreeing to all requirements. **Concert Dress For Wind Ensemble:** All students will be required to purchase a concert gown or tuxedo. Ordering information will be available soon.

#### **Materials**

- Pencil
- Instrument
- Supplies (valve oil, reeds, etc...)

### **SYMPHONIC WINDS**

Grade: 9 – 12

Credit: 1

Prerequisite: Audition/ Director placement

The Symphonic Winds is the second ranked performing ensemble. The band will participate in all school concerts and UIL music competitions. Members are encouraged to audition for the Region Band and/or the All-City Band, and participate in the UIL Solo/Ensemble Contest. Students in this ensemble can earn extra letter jacket points for their participation in those events. The group rehearses during the school day and each member is required to attend sectionals, and full band rehearsals when scheduled outside the school day. Attendance at all rehearsals, clinics, and performances is mandatory. Everyone in the Symphonic Winds is a member of the marching band.

**Concert Dress For Symphonic Band:** All students will be required to purchase a concert gown or tuxedo. Ordering information will be available soon.

#### **Materials:**

- Pencil
- Instrument
- Supplies (valve oil, reeds, etc...)

## **CONCERT BAND**

Grade: 9 – 12

Credit: 1

Prerequisite: Ability to play instrument

The Concert Band is the third ranked performing ensemble. The band will participate in all school concerts and depending upon enrollment and instrumentation, participate in music festivals and contests. The group rehearses during the school day. Extra rehearsals and clinics will be scheduled as needed. Attendance at all rehearsals, clinics, and performances is mandatory. Everyone in the Concert Band is a member of the marching band.

**Concert Dress For Concert Band:** All students will be required to dress in black/white (white dress shirt/blouse, black pants/skirt), black dress shoes and socks.

### **Materials**

- Essential Elements 2000 vol. 2 (to be provided)
- Pencil
- Instrument
- Supplies (valve oil, reeds, etc...)

## **PERCUSSION (2 CLASSES AVAILABLE)**

Grade: 9 – 12

Credit: 1

Prerequisite: Audition and/or director approval. Classes will be divided by battery and front ensemble in the fall, and by ability level in the spring.

A percussion course which will provide marching and concert percussion techniques, exercises, and ensemble work on snare, quads, bass drums, cymbals, timpani, mallets and auxiliary. Each member will audition for participation in TMEA honor groups and will be required to participate in the marching band. Students who enroll for this class will study and practice the elements of marching, pit, and concert percussion. Attendance at all rehearsals and performances is required.

**Concert Dress:** For concerts and community programs, members of the percussion class should dress in all black. When performing with the concert bands, students will wear tuxedos and concert gowns. Ordering information can be found in the appendix of this handbook.

### **Materials**

- Pencils
- Music
- Stick bag
- Several pairs of drumsticks; concert and general purpose
- 1 pair of medium rubber mallets
- Several pairs of yarn mallets
- 1 pair of bell mallets (hard plastic)
- Timpani mallets; general, staccato

## **JAZZ BAND**

Grade: 9 – 12

Credit: 1

Prerequisite: Audition/or instructor approval

The Jazz Band program is open to any interested student who is **currently enrolled in the band program** or non-band students who play bass, guitar or piano. Interested students must have auditioned and/or have instructor approval before enrolling in the course. Jazz Band is a two-semester course therefore students should enroll for the entire year. Special emphasis is placed on the performance of swing, Latin, funk, jazz-rock and blues. Specific topics and elements to be discussed include: style, form, balance, expression, improvisational skills and concert etiquette. Because Jazz Band is a course within the performing arts, some non-class time activities include performance for community programs, contests, concerts and festivals. Enrollment in the course constitutes agreement to fulfill all curricular and extra-curricular requirements.

**Concert Dress For Jazz Ensemble:** For concerts and community programs, members of the jazz ensemble should dress in uniform shirts, black dress pants and dress shoes.

### **Materials:**

- Pencil
- Instrument
- Supplies (valve oil, reeds, etc...)

## **AP MUSIC THEORY**

Grade: 10-12

Credit: 1

Prerequisite: One year in a music course and/or instructor approval

Music Theory is the abstract principles embodied in music and the study of the sounds of which it consists. It is the contemplation of music rather than the practice of music. In the course, you will learn the foundations, rudiments, and properties of creating and analyzing music. Sight-singing, melodic-dictation, and harmonic-diction is learned as well. Students will use their knowledge from this course to take the AP Music Theory exam given in early May.

\*\*\* Please note: It is impossible to predict any and all potential band related scenarios. Therefore, directors and any involved administrators have discretion over assessing and applying appropriate measures to resolve any issues. Students and families are expect to comply.

## **GENERAL POLICIES**

(Information common for all bands)

### **Care of the Fine Arts Wing**

- *Refreshments* – No gum, food or drink (other than water) are allowed in the rooms except when authorized by the director.
- *Litter* – All trash (paper, broken reeds/drum sticks, etc...) is to be deposited in the waste baskets provided.
- *Vandalism* – Acts of vandalism or willful misuse of school property will be dealt with severely and appropriately. Every band member is responsible to help the directors monitor and control vandalism, which includes writing or carving on walls, destroying music, or breakage of school property.
- *Library* – Absolutely no student is allowed in the library without permission. Music librarians are the only students that may enter. **The copy machine is off limits!!!**
- *Practice Rooms* – Are designed for practicing, not social gatherings. You must have director's permission to enter the practice rooms. Any student found in the practice rooms without permission will be written up for being in an unauthorized area.
- *Lockers* – All band students will be assigned a band locker. Students are highly encouraged to place a combination lock on the locker. Students will keep their instrument, music, and other band related items in the locker. Students are not allowed to leave personal items or any of their belongings in the band room area. The band staff will recover all belonging in inappropriate areas.
- *Valuables* – Students should refrain from bringing valuables or leaving them in the band room. The band staff is not responsible for stolen items. Please keep these items with you at all times or do not bring them to school.
- *Offices* – Please knock, and if you are invited in, you may enter. Otherwise they are off-limits to students. Students may not use the director's phone without permission.

### **Conduct**

- Any organization is judged, in the eyes of others, by the actions of its individual members. Whenever you dress in a band uniform or wear other band uniform identification (shirt, letter jacket, etc...), your actions reflect on the entire band. ALWAYS conduct yourself in such ways that bring only CREDIT to yourself and your band. ALWAYS conduct yourself with pride.

## **Behavioral Expectations**

1. Students will follow all rules set forth in the Westside Way.
2. Sit Quietly and Attentively while the director is on the podium, or working with another section.
3. Be Courteous to the instructor, visitors and peers.
4. Take care of restroom visits during passing time.

## **Bus Rules**

The bus ride to and from performances is part of the excitement of being a part of the band. By following a few common sense rules, you can help make the trip a pleasurable one for all concerned. Remember that most rules are made in the interest of efficiency and safety.

### **THESE RULES WILL BE IN EFFECT FOR ALL BUS TRIPS:**

1. All students will be assigned to a bus and NO ONE may switch
2. The chaperones/bus captain will take attendance before departure. The buses will not move until this is done. Please cooperate by sitting quietly until the attendance has been completed.
3. Food, drink, and candy are not allowed. Period.
4. You will take off any trash brought with you on the bus. Buses will be cleaned before exiting
5. Do not put your hands, arms, head, or any other body part outside the window. In addition, do not throw anything out the window for any reason.
6. Uniforms shall remain in students' laps or be draped across the back of a seat. NOT ON THE FLOOR
7. Walkman or CD players WITH HEADPHONES are allowed on the bus. Absolutely NO radios, or tape/CD players without headphones. This is a safety issue. Do be aware, however, that although the buses are locked, thefts can occur (if you find that any of your belongings are missing, notify the chaperones immediately).
8. Do not bring valuables on the bus.
9. Do not bring anything more than you need.
10. There is a time and place for everything. Students will refrain from PDA while traveling or in uniform.
11. Listen to your chaperones/ Bus captain. They are there for your safety and are following the guidelines set up by the school and band director. If you want to be treated with respect, you will give respect.
12. Different bus drivers have different rules. If a driver makes a request, you will follow it. They are responsible for your safety.
13. ALL SCHOOL RULES ARE IN EFFECT.
14. When we arrive at a performance site, "BE FLEXIBLE." The situation is a little different at each site, but generally when we arrive:

- Stay on bus.
- Equipment crew exit first.
- When you get off the bus get your instrument, line up and wait for directions. In unusual circumstances such as bad weather, your patience is greatly appreciated.
- Following the performance, return to the equipment truck (if applicable) and wait patiently for the crew to unload your cases. Put your instruments in their cases and get on the bus promptly.
- If you have any questions or problems, see a chaperone or a Big 5 member
- Following the trip, all students are responsible for closing all windows (on school buses) and cleaning up their area. Make sure to take all that belongs to you.

### **Consequences for Any and All Infractions**

1. First Offense-warning/student conference/parent contact
2. Second Offense-detention and parent contact
3. Third Offense-parent conference and discipline contract.

Directors will assign additional/other consequences when necessary depending on the severity of the students' actions

### **Attendance**

Band members are expected to attend all rehearsals and performances. As a co-curricular course, rehearsals and performances are part of the grading process. Students must be on time for all band functions. Remember, "Early is on time and on time is late". Any student who is habitually tardy or has any unexcused absences from any performance could be removed from the performance or program.

**EXCUSED ABSENCES FROM REHEARSALS:** Except in cases of extreme emergency or illness, band members will not be excused from rehearsal or performances. In the case of illness, students are asked to call the band office as early as possible. A written excuse from the parent or guardian is due within two days of the absence, and if you know ahead of time about an absence, you must notify the directors **BEFORE** the day of the conflict. Appointments or personal problems will be reviewed by the directors. You should try to make appointments on days when there are no rehearsals. Check your calendar. All absences affect the entire band. Two or more absences may result in the individual being placed on alternate status.

Excused absences from a rehearsal or performance:

1. Extreme personal illness
2. A death in the family
3. Religious holidays
4. Pre-excused with the directors for extenuating circumstances

UNEXCUSED ABSENCES FROM REHEARSALS: Any student receiving an unexcused absence from rehearsal will receive a zero for that rehearsal grade. An unexcused absence may result in the student being placed on alternate status, or being temporary or permanently removed from the program. Please understand that full attendance is needed to make rehearsals work. The following are a collection of statements that are not acceptable:

UNEXCUSED REASON	SOLUTION
1. "Had to work"	Make arrangements with your employer in advance
2. "Couldn't get a ride"	Be responsible-find one (a peer)
3. "I didn't know about it"	Check the calendar
4. "My parents are leaving town"	Let your parents know about your schedule
5. "I have a big test/lots of homework"	Don't procrastinate
6. "I have a doctor's appointment"	Schedule these around rehearsals

### **Grading Procedures For All Bands**

Grading percentages will be based on Westside policies established for the 2011-2012 school year. The following categories will be used (but not limited to) for grading:

- Daily Participation
- Material checks
- Concerts/Contests
- Playing and Written Tests
- Sectionals/After School Rehearsals

**Note:** A student will not be penalized by grade if they become ineligible. This pertains to football games, contests and parades. However, students will still be required to attend rehearsals unless dismissed by the directors.

### **Auditions and Proper Preparation**

- Auditions for the bands are held in the spring.
- Auditions will also be held in December if openings are available
- Students are expected to practice for improvement of playing skills, which they will be tested on. The director has the right to hold back any student from performing, without penalty of grade, if they are not prepared to perform or are disruptive.

## **Band Program Fee**

There is a band fee for all members in the band program of \$250 for returning members and \$300 for new members and percussionists. NOTE: for students in the jazz program as well, one fee covers all. A detailed description of the fees and a payment schedule is provided in the appendix section. This fee covers items not within the school budgets. The payment schedule is also posted on the band calendar. Failure to pay the fee may result in revoking student participation on various activities and events.

## **EQUIPMENT AND MATERIALS**

### **School Equipment & Instrument Repair**

- Proper care and maintenance of school and personal equipment is vital to the success of any band program. All equipment must be kept in good condition so that proper individual as well as group progress is achieved.
- Any damage to a school instrument will be assessed by a professional repairman and paid for by the student. NEVER ALLOW ANOTHER PERSON TO PLAY ON YOUR INSTRUMENT, AS YOU WILL BE HELD RESPONSIBLE FOR ANY DAMAGE. We recommend that students take out insurance on the instrument that is checked out to them (such as Music Agency Inc., or another entity). See a director for more information.
- **Instrument Usage Fee;** There is a fee of \$50.00 per semester for school instrument rental. See the calendar on the band website for due dates.

### **Music**

Each student will be issued music which should be put in their folder. Extra copies of music is \$1.00 a sheet for concert music, \$.50 for marching music.

### **Uniforms**

The band uniforms were new for the 2007-2008 school year. All students will be fitted and assigned a uniform. Uniforms will NEVER leave the school unless it is being worn. Students will not be allowed to eat or drink (unless water) while in uniform with the exception to one snack during the third quarter of football games. It is our position that the condition of one's uniform reflects the pride one has in the program.

1. Students will be expected to follow proper procedure when checking-out their uniform
2. You are responsible for your uniform and its appearance at all times. If you lose or damage any part of it, you must pay to have it replaced or repaired.
3. Uniforms must be kept neat and clean while in the student's possession.
4. During travel, jackets will not be placed on the floor of the bus.
5. After every performance, neatly hang each uniform and return it to the uniform racks.

6. Students will remain in full uniform for all public appearances unless directors advise students otherwise (i.e. removing coat in the stands at football games)

### **Band uniform parts provided by the students**

- Solid black socks
- Solid black marching shoes (ordered/provided through band department)
- Black dress shoes for concert season (Men may wear marching shoes)
- Band shirt and shorts (for marching season, ordered/provided through band department)
- Tuxedo
- Concert gown

### **ELIGIBILITY**

#### **Eligibility Rules**

No student may participate in an extra curricular activity that has not obtained at least a 70 in each class he/she was taking the previous six weeks.

If you do not maintain your grades you will not be eligible to perform in extra-curricular activities. If at the end of (3) three weeks you are passing **all** of your classes you may resume your participation in extra-curricular activities. Curricular activities are not subject to this rule. It is the student's responsibility to keep up with all course work and be aware of their grade averages in all classes. All discrepancies will be referenced to the TEA/UIIL Side-by-side policies.

#### **Extra-Curricular Activities**

For the purpose of eligibility, the following are extra-curricular activities for band. This means **no-pass, no-play is in effect on these activities:**

- Football games
- Pep Rallies
- Band Contests (UIL, HISD, etc...)
- Region, Area, and State auditions and performances
- Solo & Ensemble Contests

\*Football games, Band Contests, and parades are graded performances (see *Grading*, this handbook)

#### **Curricular Activities**

The following are curricular activities for band. This means **no-pass, no-play is not in effect on these activities:**

- School band concerts
- Programs during the school day
- After school rehearsals and sectionals

## LETTERING AND JACKET POLICY

### Basic Participation Guidelines (all students)

1. Maintain continuous eligibility
2. Participate in all scheduled performance activities of the organization
  - a. Evening concerts
  - b. UIL Solo & Ensemble
  - c. Large group festivals (HISD, UIL)
3. Students must have uninterrupted membership in band during their high school career
4. Attain an overall yearly average of 90 or above in band.
5. Have no disciplinary issues on file within the band department
6. Earn 10 points in an academic year according to the following guidelines:

### Point Values

Completion of sixth consecutive semester of high school band	10 points
Completion of fourth consecutive semester of high school band	5 points
I rating, Class 1 Solo	4 points
I rating, Class 2 Solo	3 points
I rating, Class 3 Solo	2 points
I rating, Class 1 Ensemble	4 points
I rating, Class 2 Ensemble	3 points
I rating, Class 3 Ensemble	2 points
State Solo & Ensemble Contest (solo)	7 points
State Solo & Ensemble Contest (ensemble)	5 points
All-City Band Audition	1 point
All-City Band Membership	2 points
Region band/jazz auditions	1 point
Region band/jazz Membership	3 points
All State Band/Jazz Membership	8 points
SW Members: Solo/Ensemble Contest participation	2 points
SW Members: All-City/Region Band auditions	2 points
SW: Members: All-City/Region Band Membership	3 points
Big 5/Manager	3 points
Drum Major	4 points
Help with event preparation held at Westside Only (A maximum of 2 per year)	.5 points

## **EVENTS AND ACTIVITIES**

### **BAND TRIPS**

The objective of the band trip is to give students experiences with a large group of people that is truly unique. Students will have the opportunities to perform in venues, receive assessment, and create wonderful musical experiences and memories that will last a lifetime. Currently, there are no trips planned this year.

### **PUBLIC PERFORMANCE**

Every student/parent can find a schedule of performances the band will be participating in on the band website calendar. Information regarding these events will be posted or given out. It is the student's responsibility to know this information. The classroom boards, and band website should be checked frequently. Students/parents should be flexible as some performances are requested at a moment's notice.

### **SOLO AND ENSEMBLE**

The UIL Solo and Ensemble Contest will be held on March 5<sup>th</sup>. The opportunity to be evaluated as a soloist or member of an ensemble is a wonderful learning experience. Participation in this event is REQUIRED for Wind Ensemble members and is encouraged to all other band students. Preparations and selections of music should begin in November.

1. Music must be selected from the UIL PML list
2. You must provide the original score for the judge with measures numbered
3. If you need an accompanist, a list will be provided, but it is up to YOU to call them and pay for their services
4. Once entered in the contest, failure to perform may result in grade lowering
5. Students who receive a I on memorized class one solos, or ensembles will qualify for the state contest in Austin held in May.

### **ALL-CITY BAND**

The Houston All-City band is for all 9<sup>th</sup>-12<sup>th</sup> grade band members. Auditions will be held (tentatively) on November 14<sup>th</sup> and the clinic/concert will be held January 27<sup>th</sup> - 28<sup>th</sup>. Audition material is available from the directors. Wind Ensemble members will be REQUIRED to audition while all other band students are STRONGLY ENCOURAGED to participate. This honor group is one where we want a large participation from Westside.

### **ALL-REGION BAND/ ORCHESTRA**

All-Region band is for 9<sup>th</sup>-12<sup>th</sup> grade students, and also features a full 9<sup>th</sup> grade ensemble. Auditions for this honor group will be held on December 10<sup>th</sup>. The clinic and concert will be held on January 13<sup>th</sup>-14<sup>th</sup> (Orchestra Winds auditions will be on Oct 24<sup>th</sup>). Audition material is available from directors in August. This group represents the finest musicians of our area. While auditioning is not required (Wind Ensemble members must audition for this or All-City), it is strongly encouraged and will make for a great learning experience.

# CHAPERONE DUTIES

The following may be helpful for parents who will volunteer to be chaperones. We are always looking for our parents to get involved with the band program! Our Band Parent VPs are Chris and Trena Gillis. You can contact them at [chris\\_gillis@sbcglobal.net](mailto:chris_gillis@sbcglobal.net)

- Arrive at least 30 minutes prior to the event. This will give you time to receive any last minute instructions and get organized.
- Be alert and aware of student behavior. This is a good time to get to know the students on a more personal level. Be friendly.
- It is not your job to discipline the students. Report problems to the directors and let them do the dirty work
- Students are responsible for themselves, their belongings, and loading/unloading equipment. It is not your job to assist, but to simply monitor their actions.
- While the bus is traveling, your job is to encourage appropriate behavior.
- Band members are to remain seated in their seats at all times. They are not allowed to sit on the arm or back of seats.

## **At the performance site and/or football games:**

- Keep the students on the bus until you get the word to unload
- Before unloading, make sure all windows are up
- Remind them to unpack quickly and line up. This varies according to performance. We will let you know the specifics at the site
- Accompany groups of students to the restroom
- Encourage students to act quickly. You'll always have one or two that need a little "push" when it comes to their responsibilities
- Provide assistance to students when needed
- Distribute water when needed
- Except in specific situations, you should not be asked to carry a student's personal items

## **AT FOOTBALL GAMES:**

- Assist in facilitating the seating of the group
- Sit in the stands forming a "border" around the band
- Remind students that there is no eating or drinking in the stands other than the water and the 3<sup>rd</sup> quarter snack
- If you observe a problem, remind the student that their behavior was inappropriate and report the problem to the directors
- No other students are to sit with the band members
- Assist with moving equipment for the halftime show and distribute plumes and gauntlets
- While our band is performing on the field, make sure no one walks through the band area
- Accompany any students that need to use the restroom

- Following the game, assist in moving the band to the buses. Encourage them to get their equipment to the buses quickly, and remind them not to play their instruments on the way there
- Assist bus captains with attendance before departure
- Occasionally, a student will not ride the bus home. The directors will let you know who these students are
- Upon arrival at school, remind students to clean up after themselves (you'll have trash bags for them to deposit trash into), close windows and take everything with them
- When the bus is empty, double check windows, overhead compartment, floors, seats and under bus storage (charters) for trash and items that may have been forgotten

### **OVERNIGHT TRIPS:**

- A chaperone binder/folder will be provided
- NO girls are allowed in boy's rooms and NO boys are allowed in girl's rooms. Room checks will happen at curfew and in the morning at wake-up time
- Be aware of your surroundings at all times and mindful of student safety
- Be receptive to giving your cell number to other chaperones, directors, and students assigned to you
- Remember that while a band trip can be a "mini-vacation" for yourself, you are also providing a service to the band and have many responsibilities throughout the day and night

### **A WORD ABOUT DISCIPLINE**

The students know what is expected of them, however, they sometimes forget or ignore what they are told. Remind them in a friendly manner:

- Rules are often broken when teenagers do not see a purpose for the rules. Explain the rule if necessary
- DON'T GET INTO A BATTLE WITH A STUDENT. Let the directors know about any difficulties that arise
- Deliberate disobedience and disrespectfulness will not be tolerated
- During a trip, the students know what to do and need very little help other than a gentle reminder to move quickly and/or keep the noise down
- Our students, for the most part, are very cooperative and responsible. We're proud of them and it's O.K. to praise them!



# Westside Marching Wolves Band

## **REHEARSAL TIMES:**

The marching band will rehearse Tuesdays, Thursdays, and occasional Wednesdays starting August 23<sup>rd</sup> from 4:00-6:30 p.m. After UIL, the rehearsal schedule will be reduced to one hour per week (typically the day before a game). Check the calendar on the band website for specifics. With limited time to rehearse, and with a large amount of people, it is important to arrive on time, not miss practice, and be FOCUSED. Take care of personal matters BEFORE rehearsal begins or during lunch.

## **PARTICIPATION LEVEL:**

ALL band students are in the marching band. However there are different levels of participation:

1. UIL Contest Marching Band and Alternates
  - a. Attend August camp, all rehearsals, and contests
  - b. On Thursday rehearsals, wear “white” shirt and marching shoes
2. “B” Band
  - a. Attend August camp
  - b. Attend Thursday rehearsals for one hour
  - c. Attend football games
  - d. Not required to attend contests

## **WEARING OF MARCHING UNIFORM:**

**Uniform Inspection Guidelines:** In order for the band to look its best for a performance the band will go through an inspection process. These guidelines are to be followed for all performances (concert and marching). Students who do not meet inspection guidelines may be removed from the performance and/or will be required to serve a cleaning detention after the game. The following list of guidelines has been prepared:

1. Clean uniform, shoes and laces
2. Proper marching shoes and LONG black socks (no short socks)
3. Have flip folder, music, and lyre
4. Clean instrument
  - a. Clean mouthpiece or reed
  - b. Working slides
  - c. Clean pads and tone holes
  - d. Working keys
  - e. Corks not frail or torn

5. Uniforms completely hooked and buttoned/zipped
6. Pants length just touch the top of the shoes
7. Shakos should be straight, slightly above the eyebrow, and clean
8. No jewelry
9. No lipstick
10. No heavy make-up or face paint
11. Only clear fingernail polish
12. Drum heads clean and in good condition
13. Sticks in good shape (and have an extra set)
14. Neck straps properly adjusted
15. Hair pulled back and tucked in shako (no hair should touch the collar of the uniform)
16. Hair is of natural style and color

### **FOOTBALL GAMES AND MARCHING CONTESTS:**

*Transportation* – The school will provide transportation to and from the stadium. All students must ride the buses; no one will be allowed to drive themselves to the games. Parents may pick their children up at Westside. Please pick your child up promptly. Students that are picked up by their parents will be encouraged to call parents approx. 30 minutes prior to arriving back to school. If a parent is picking their child up from the stadium, the directors must have a note stating such on file in the band office BEFORE the student boards the bus for the game. Check the “Weekly Agenda” on the band website ([www.wolfband.org](http://www.wolfband.org)) for details on report times, arrival times, etc. on all events. Any student who is NOT picked-up with twenty minutes will be taken by HISD police to the appropriate holding facility,

#### ***District Stadium Addresses:***

Butler – 13755 S. Main St 77035  
Delmar– 2020 Magnum 77092  
Barnett – 6800 Fairway 77087  
Crump- 4200 Cook Rd 77072  
Rhodes- 1733 Katy Ft. Bend Rd 77493

### **ON THE WAY TO THE PERFORMANCE:**

The students will wear their pants, band shirt, black socks and marching shoes.

### **UPON ARRIVAL AT THE SITE:**

Students will put on the coat and shako, and take instruments out of their cases. Only flutes and clarinets will be allowed to bring their cases into the stadium. NO OTHER items can be taken into the stadium.

### **BEFORE ENTERING SITE:**

Inspection will occur outside the stadium or contest area. Violations may result in denied participation and/or cleaning detention.

### **IN THE STANDS:**

Shakos will be placed next to you on the left, jackets neatly folded under the shako. Hats and coats will be removed when the directors advise you to. Students will NOT be allowed to eat food or candy in the stands. A snack will be distributed during the third quarter.

### **SUMMER MUSIC REHEARSALS**

There are typically four rehearsals that take place during the summer months. All students are encouraged to attend if they are not on vacation. The purpose of these rehearsals is to begin preparation on marching music for the upcoming season. Students can also check out school-owned instruments if needed.

### **AUGUST MARCHING CAMP**

This camp begins the first week of August. All students are required to attend. In this camp we learn/work on marching and music fundamentals, and the UIL Contest show. Students must wear tennis shoes, socks, light colored clothing, hat, sun block, and have a water bottle. No sandals or open toed shoes. More information concerning the dates, times, and details of the camp will be posted on the band website and mailed to all homes at the beginning of July.

### **LEADERSHIP**

The leadership system of the band program is set up to aid in the proper operation of the band and to provide opportunities for student leaders. It is the responsibility of each officer to carry out his/her duties to the best of their abilities and always with a positive attitude. Leadership for the next school year will be selected in May. Any student wishing to be considered for the leadership staff will have to fill out an application and participate in an interview with the directors. Some positions will require other specifications. Details about the application process and descriptions of leadership positions will become available in April.

Any staff member may be removed from office due to poor attitude, lack of good leadership, and disciplinary problem. Members of the leadership staff must remain eligible. If a member becomes ineligible they will be put on probation. If they become ineligible a second time in the year, they will be removed from office. The term for officers is June 1 through June 1.

# APPENDIX

## **Band Fee Breakdown 2011-2012**

Student fees for the 2011-2012 school year will be determined by the breakdown below. All 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> year students will pay \$250. All 1<sup>st</sup> year students will pay \$300. All percussion students will pay \$300, and any student who uses a “school-owned” instrument will pay a \$50/semester rental fee.

Students may pay all at once or in installments. Failure to keep up with payments will result in revoked privileges (i.e. not participate in football games, or activities that correspond with fee payments).

Students who are on free/reduced lunch will be waived from the fee **HOWEVER** they will sign a contract committing themselves to fundraising events throughout the year. Students with other financial hardships will be expected to do the same, however they will be reviewed on an individual basis. If a student fails to fundraise an adequate amount during the first semester of school, they will be asked to make payments during the second semester. **ANY AND ALL** students who feel they qualify for a waived band fee must provide sufficient evidence to the band directors. In addition families with multiple students in the band will get a \$75 discount.

### **Fee breakdown (per student, 175 members)**

Uniform cleaning	\$35
Band shirt/shorts	\$30
Contest fees	\$25
Clinicians	\$40
Music	\$20
Transportation	\$25
Awards/recognitions	\$15
Supplies	\$20
Equipment	\$25
Meals/snacks	\$15

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**\$250**

### New Member Fee Add:

Band shoes	\$35
Flip folder	\$10
Lyre	\$5

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**\$300**

### Percussion Students Add:

Equipment	\$25
Maintenance	\$25

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**\$50**

### Instrument Rental Add:

\$50/semester

(over)

### **Payment Schedule**

\$75	Due 8/12 (night of the pre-view show)
\$75	Due 9/16
\$75	Due 10/14
\$75/\$25	Due 11/4 (Entire band fee paid off by this date)

### **Instrument Rental**

\$25	Due 9/23
\$25	Due 11/18
\$25	Due 1/20
\$25	Due 2/17

### **Fundraising**

All band students are encouraged to participate in our fundraising activities throughout the year. Many of these opportunities allow the students to fundraise specifically for their band fees, trips, private lessons, etc.

### **Other Expenses**

There will be several outside events that come up during the school year. Our band fee does not include fees for events such as All-City Auditions, Region Band Auditions, Solo and Ensemble, and occasional meals needed during/on trips. These events typically cost between \$10-\$20. All students will be given ample notification of these events and occasions.

\*\*\*\* Due to our first football game being early this year, we are encouraging families to make their first fee payment as soon as possible. We are currently in the process of purchasing shirts, shoes, flip folders, and other supplies needed now. Please feel free to send in a payment (checks made out to “Westside Music Boosters”) before school begins. We also accept credit cards, however you will need to visit the band hall in order to “zap it”. Parents will also have an opportunity to make payments at the Pre-View Show on Friday August 12<sup>th</sup> at 6:30 pm

**BAND INFORMATION SHEET  
PARTICIPATION AND MEDICAL FORM 2011-2012**

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Grade** \_\_\_\_\_

**Address** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** (    ) \_\_\_\_\_ **Student Cell** \_\_\_\_\_

**Student's E-Mail** \_\_\_\_\_.

**Parent or Guardian Responsibility:**

**Name(s)** \_\_\_\_\_ **Relationship** \_\_\_\_\_

**Address** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Home Phone** (    ) \_\_\_\_\_ **Work Phone** (    ) \_\_\_\_\_

**Pager** \_\_\_\_\_ **Cell** \_\_\_\_\_

**Parent E-Mail (important!)** \_\_\_\_\_

**Indicate any medical problems here:**

**Indicate current medications and dosage:**

\_\_\_\_\_ has my permission to participate with the Westside High School Band on its HISD/Band sponsored trips, parades, rehearsals, and activities as approved by the school district during the 2011– 2012 school year. In case of accident or illness, the adult in charge has my permission to seek any emergency medical treatment deemed necessary. I understand that I will be liable and financially responsible for all costs incurred.

Date \_\_\_\_\_ Signed \_\_\_\_\_

Fill out below if you have medical insurance.

Name of Insured \_\_\_\_\_

Address of Insured \_\_\_\_\_ Zip \_\_\_\_\_

Insurance Co. Name \_\_\_\_\_ Policy # \_\_\_\_\_

**Claims**

**Address** \_\_\_\_\_ **Zip** \_\_\_\_\_

Phone \_\_\_\_\_

Emergency Contact:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Phone \_\_\_\_\_

Turn this form in on the first day of camp, or mail it to:

Westside High School Band  
14201 Briar Forest Dr.  
Houston, TX 77077

## STATEMENT OF COMPLIANCE

Required practice for marching band and all its components, outside the academic school day cannot exceed eight hours per calendar week, (Sunday through Saturday).

Examples of activities subject to the UIL Marching Band Eight Hour Rule.

- Rehearsal (both full band and components)
- Group Instructional Activity.
- Breaks
- Announcements
- Debriefing and Viewing Marching Band Videos
- Playing off music
- Sectionals (both director and student led)
- Clinics

In addition, on performance days (football games and competitions), the amount of practice and warm-up cannot exceed one hour (excluding scheduled warm-up at contest site). Multiple performances on the same day do not allow for additional practice and/or warm-up time.

The following activities are not included in the eight hour time allotment:

1. Travel time to and from rehearsals and/or performances
2. Rehearsal set up time
3. Pep Rallies, Parades, and other public performances
4. Practice for individual activities limited to All-Region/Area/State try-outs and Solo-Ensemble preparation

Directors are responsible for the observance of these regulations. Directors in violation will be subject to penalty in accordance with the UIL penalty structure applicable to all UIL activities.

NOTE: An extensive Q&A for the Eight Hour Rule for Marching Band can be Found on the Music Page of the UIL Web Site at: [www.uil.utexas.edu](http://www.uil.utexas.edu)

“We have read and understand the Eight-Hour Rule for Marching Band as stated above. We agree to abide by these regulations and understand our responsibility to report any violations to the school authorities”

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Please sign and return this page to the directors. Your understanding of this handbook will be a homework grade!

By Friday 8/26 "A"

By Monday 8/29 "B"

By Tuesday 8/30 "C"

By Wednesday 8/31 "D"

By Thursday 9/1 "F"

**We have read and understand the Westside Band Handbook.**

Student \_\_\_\_\_  
Signature \_\_\_\_\_ Date \_\_\_\_\_

Grade \_\_\_\_\_ Instrument \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_